

**UPPER BRUSHY CREEK**  
**WATER CONTROL AND IMPROVEMENT DISTRICT**  
**1850 ROUND ROCK AVE, ROUND ROCK, TX 78681**  
**REGULAR BOARD MEETING MINUTES**  
**MARCH 21, 2019**

**CALL TO ORDER:** The Regular meeting was called to order at 4:00 p.m. by President Mike Freeman and he announced a quorum was present.

**DIRECTORS PRESENT:** Mike Freeman, President; Miguel Villarreal Secretary/Treasurer; Kathy Cook, Director; Casey Clawson, Director

**DIRECTORS ABSENT:** Jeremiah D. Williams, Vice-President

**STAFF PRESENT:** Alysha Girard, General Manager; Lisa Moravitz District Clerk; Gregor Forbes, Manager Capital Improvement Programs; Tiffany White, Executive Assistant; and District Counsel, Charlie Crossfield

**CITIZEN COMMUNICATIONS:** No input received

**I. CONSENT AGENDA**

1. Consider approval of the Minutes for February 21, 2019.
2. Consider approval of the Monthly Financials for February 2019.

**Motion made by Director Clawson, second by Director Cook to approve the consent agenda as presented. One correction was recommended by Director Clawson to the minutes on the second page, number 14 to reflect the motion seconded by Williams instead of Williamson. Motion carried. Ayes: 4 Nays: 0**

**II. ACTION ITEMS:**

3. Consider approval of Resolution 2019-02 Budget Amendment #1.

**Motion made by Secretary/Treasurer Villarreal, second by Director Clawson to approve Resolution 2019-02 Budget Amendment #1 for FY 2019. Motion carried unanimously.**

4. Consider approval regarding the Henry De Keratry Tract easement release at Dam 1.

**Motion made by Director Clawson, second by Director Kathy Cook authorizing the General Manager to negotiate a development agreement. Motion carried unanimously.**

5. Consider approval of the Operations and Maintenance Contract with Unity.

**Motion made by Director Clawson, second by Director Kathy Cook authorizing the Board President to execute the contract as presented in an amount not to exceed \$800,000. Motion carried unanimously.**

**III. REPORTS:**

6. Consideration and possible action on Capital Improvement Program Report.  
Staff presented a Capital Improvement Program Report. A brief update was provided on the work being performed by Kitchell at the new office building.

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7. Consideration and possible action on General Manager's Report.

The General Manger provided a Legislative tracking handout to the Directors, and will be providing updates throughout the Legislative session.

**IV. EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TITLE 5, TEXAS GOVERNMENT CODE. The Board went into executive session at 4:52 p.m.**

11. Executive session as authorized by §551.072 (Real Property) related to the deliberation regarding purchase, exchange, lease, or value of real property: Easement acquisition of Dams 8 and 101.
12. Executive session as authorized by §551.071 (Consultation with Attorney) regarding possible litigation as it relates to: Construction, Permitting and /or Land Owner Issues Dams 8 and/or 101.

**V. RECONVENE TO OPEN SESSION TO TAKE ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION. The Board adjourned out of executive session at 5:10 p.m.**

- VI. ADJOURNMENT.** There being no further business, the meeting was adjourned at 5:15 p.m.

**DATED AT ROUND ROCK, TEXAS ON THIS 16<sup>th</sup> DAY OF MAY 2019.**

ATTEST:

  
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Lisa Moravitz, District Clerk

  
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Mike Freeman, President