

UPPER BRUSHY CREEK WATER CONTROL AND IMPROVEMENT DISTRICT
REGULAR MEETING MINUTES MAY 16, 2019

UPPER BRUSHY CREEK
WATER CONTROL AND IMPROVEMENT DISTRICT
460 TEXAS AVENUE, ROUND ROCK, TX 78664
REGULAR BOARD MEETING MINUTES
MAY 16, 2019

CALL TO ORDER: The Regular meeting was called to order at 4:00 p.m. by President Mike Freeman and he announced a quorum was present.

DIRECTORS PRESENT: Mike Freeman, President; Jeremiah D. Williams, Vice President; Miguel Villarreal Secretary/Treasurer; Kathy Cook, Director.

DIRECTORS ABSENT: Casey Clawson, Director

STAFF PRESENT: Alysha Girard, General Manager; Lisa Moravitz District Clerk; Gregor Forbes, Manager Capital Improvement Programs; Tiffany White, Executive Assistant; and District Counsel, Charlie Crossfield

CITIZEN COMMUNICATIONS: No input received

I. CONSENT AGENDA

1. Consider approval of the Minutes for March 21, 2019.
2. Consider approval of the Monthly Financials for March and April 2019.
3. Consider accepting the second Quarter Investment Report for FY 2019.
4. Consider approval of Resolution 2019-03 declaring surplus property.
5. Consider approval of Resolution 2019-04 delegating the District Clerk to attest to all official documents; and designating the District Clerk as the custodian of all records of the District.

Motion made by Vice President Williams, second by Director Cook to approve consent agenda items 1-5 as presented. (Item 6 was removed from the consent agenda. Motion carried unanimously.) Ayes: 4 Nays: 0

6. Consider Resolution 2019-05 establishing a deferred compensation plan.

Secretary/Treasurer pulled this item to provide positive feedback for the deferred compensation plan.

Motion made by Secretary/Treasurer Villarreal, second by President Freeman adopting Resolution 2019-05 establishing a deferred compensation plan. Motion carried unanimously. Ayes: 4 Nays: 0

II. ACTION ITEMS:

7. Consider approval of the election of Board Officers.

After some discussion, a motion made by Vice President Williams, second by Director Cook to table this item to the next meeting. Ayes: 4 Nays: 0

8. Consider approval of the designation of committee assignment.

Motion made by Director Cook, second by Vice President Williams to table this item to the next meeting. Ayes: 4 Nays: 0

III. REPORTS:

9. Consideration and possible action on Capital Improvement Program Report.
- Staff presented a Capital Improvement Program Report. A brief update was provided on the final work

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being performed by Kitchell at the new office building. Other discussion included the badge system to provide a more secure building.

- Contractor is struggling with the revegetation of Dam 21. A few months ago, the contractor completed seeding, but the growth did not take. The contractor proposed a hydro-seeding as a means of revegetation and is in progress on the project currently.
- The dam maintenance conducted by Unity Contractors is going well. Two mows complete at both sites started herbicide at a few sites.
- In the future, staff will prepare a maintenance report to provide updates on the smaller projects and other maintenance work being performed.
- For example, Dam 14 is above the elevation pool, which restricts the flood capacity because it is holding too much water. Performance plus will be out in June and will provide a diver to see what the problem could be.
- Other discussion included the communication with the property owner at 10B. The General Manager advised she will be reaching out again this month to meet with them.

10. Consideration and possible action on General Manager's Report.

- The General Manger provided a Composite Plan of showing the various jurisdictions master plans the Dam 101 area. The General Manager will be attending the Williamson County Precinct 1 meeting on the May 31 to formally present the Composite Plan to request participation from the County. There has been a lot of communication with members of the Bond Committee on this project. The General Manager spoke with the County Parks Director and his plans for the allocation of the bond funds is for trails, infrastructure, and money acquisition.
- Regarding the item mentioning various development pressure, the General Manager mentioned that Edgewater submitted an open records request. Charlie Crossfield stated they may file legal action.

IV. EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TITLE 5, TEXAS GOVERNMENT CODE. The Board went into executive session at 4:55 p.m.

11. Executive session as authorized by §551.072 (Real Property) related to the deliberation regarding purchase, exchange, lease, or value of real property: Easement acquisition of Dams 8 and 101.
12. Executive session as authorized by §551.071 (Consultation with Attorney) regarding possible litigation as it relates to: Construction, Permitting and /or Land Owner Issues Dams 8 and/or 101.

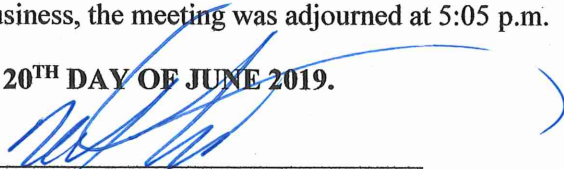
V. RECONVENE TO OPEN SESSION TO TAKE ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION. The Board adjourned out of executive session at 5:04 p.m.

VI. ADJOURNMENT. There being no further business, the meeting was adjourned at 5:05 p.m.

DATED AT ROUND ROCK, TEXAS ON THIS 20TH DAY OF JUNE 2019.

ATTEST:


Lisa Moravitz, District Clerk


Mike Freeman, President