

UPPER BRUSHY CREEK
WATER CONTROL AND IMPROVEMENT DISTRICT
460 TEXAS AVENUE, ROUND ROCK, TX 78664#
REGULAR BOARD MEETING MINUTES
JUNE 18, 2020

#Pursuant to the March 16, 2020 proclamation issued by Governor Abbott, this meeting was held by videoconference in order to advance the public health goal of limiting face-to-face meetings to slow the spread of COVID-19. The Board of Directors attended the meeting via video conference.

This meeting was able to be viewed live via Zoom. Members of the public that wished to speak during citizen communication were able to register ahead of time via the link provided on the meeting agenda.

CALL TO ORDER: The Regular meeting was called to order at 4:30 p.m. by President Mike Freeman and he announced a quorum was present.

DIRECTORS PRESENT: Mike Freeman, President; Casey Clawson, Vice President; Miguel Villarreal Treasurer; Kathy Cook, Vice Treasurer; and Jeremiah D. Williams, Secretary

STAFF PRESENT: Alysha Girard, General Manager; Lisa Moravitz District Clerk; Gregor Forbes, Manager Capital Improvement Programs; District Counsel, Charlie Crossfield; and Tiffany White, Executive Assistant

CITIZEN COMMUNICATIONS: No public input received.

CONSENT AGENDA:

- C.1 Consider approval of the Minutes for May 21, 2020.
- C.2 Consider approval of the Monthly Financial Statements for May 2020.

Vice Treasurer Cook requested the minutes to be amended to add her comment from the May meeting requesting the officer positions be added to the November agenda.

Motion by Vice President Clawson, second by Vice Treasurer Cook to approve the consent agenda with amendments to the minutes as noted above. Motion carried unanimously.

A. ACTION ITEMS:

- D.1 Consider a request by the Southwestern Foundation (on behalf the proposed Horizon Lake Project) to lower the Dam 2 permanent pool and to use the increased flood capacity as alternative compliance to the District's Easement Encroachment Policy.

No Action Taken.

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D.2 Consider approval of the Financial Services Advisory Agreement with Specialized Public Finance for Financial Planning and Bond Sale services.

Dan Wegmiller from Specialized Public Finance was present to answer any questions.

Motion by Secretary Williams, second by Vice President Clawson to approve the Financial Services Advisory Agreement with Specialized Public Finance. Ayes: 4 Nays: 1 - Villarreal Motion Carried.

D.3 Consider approval of Resolution 2020-05 approving a proposal for outside bond counsel services, including contingent fee for legal services related to the issuance of public securities with McCall, Parkhurst & Horton.

Carol Polumbo from McCall, Parkhurst & Horton was present to answer any questions. Vice Treasurer Cook inquired about the costs. Carol went over the fees outlined in the agreement.

Motion by Vice President Clawson, second by Secretary Williams to approve Resolution 2020-05 approving a proposal for outside bond counsel services, including contingent fee for legal services related to the issuance of public securities with McCall, Parkhurst & Horton. Ayes: 4 Nays 1 – Villarreal Motion Carried.

E. PRESENTATIONS AND REPORTS:

E.1 Consider a discussion regarding a potential future bond election.

The General Manager requested direction from the Board on the project list for the future bond election. She advised the engineering report that will need to be submitted to TCEQ is generally submitted at the same time the election is ordered and will have to include the list of projects. She said asked the consultant to have the report ready by September. With only 6 weeks to prepare the report, there is not enough time to coordinate with the other entities for the regional projects. It was the consensus of the Board majority to not let partner projects delay the efforts and focus the list on district projects to be included in the report. After a lengthy discussion, the district will continue preparing for a November election.

E.2 General Manager's Report.

- The August regular meeting has been moved up a week to August 13 to accommodate the election calendar.
- An agenda calendar for future meetings was provided.
- A review of the Capital Improvements Report and the Permit Status Report was provided.
- The General Manager advised she reviews city council and county agendas to make sure we are proactively reaching out to them regarding any of their projects that need to be permitted with the district.

ADJOURNMENT. There being no further business, the meeting was adjourned at 6:00 p.m.

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DATED AT ROUND ROCK, TEXAS ON THIS 16th DAY OF JULY 2020.

ATTEST:



Mike Freeman, President



Lisa Moravitz, District Clerk