

UPPER BRUSHY CREEK
WATER CONTROL AND IMPROVEMENT DISTRICT
460 TEXAS AVENUE, ROUND ROCK, TX 78664
REGULAR BOARD MEETING MINUTES
JULY 15, 2021

#Pursuant to the March 16, 2020 proclamation issued by Governor Abbott, this meeting was held with a portion of the Board of Directors in person and one by videoconference in order to advance the public health goal of limiting face-to-face meetings to slow the spread of COVID-19. The meeting was open to the public streamed live via Zoom.

CALL TO ORDER: The Regular meeting was called to order at 4:00 p.m. by Vice President Casey Clawson and he announced a quorum was present.

DIRECTORS PRESENT: Mike Freeman, President (*attended via zoom*); Casey Clawson, Vice President (*Chaired the meeting*); Kathy Cook, Treasurer and Greg Brill, Vice Treasurer.

DIRECTORS ABSENT: Jeremiah D. Williams, Secretary

STAFF PRESENT: Alysha Girard, General Manager; Lisa Moravitz District Clerk; Gregor Forbes, Manager Capital Improvement Programs; District Counsel, Stephanie Sandre, District Counsel

CITIZEN COMMUNICATIONS: No public input received.

CONSENT AGENDA:

- C.1 Consider approval of the Minutes for June 17, 2021 Regular Meeting.
- C.2 Consider approval of the Monthly Financial Statement for June 2021.
- C.3 Consider approval of the 3rd Quarter Investment Report for FY2021.

Motion by Treasurer Cook, second by Vice Treasurer Brill to approve the consent agenda as presented. Motion carried unanimously.

ACTION ITEMS:

D.1 Consider authorizing the Board President to execute an Encroachment Agreement with the property owner regarding activity and improvements in the Dam 22 Structure Easement area.

Motion by Vice President Clawson, second by President Freeman authorizing the execution of the Encroachment Agreement with the property owner at Dam 22. Motion carried unanimously.

D.2 Consider authorizing the Board President to execute an Encroachment Agreement with the City of Cedar Park regarding activity and improvements in the Dam 6 Structure Easement Area.

Motion by Vice Treasurer Brill, second by Vice President Clawson authorizing the execution of the Encroachment Agreement with the property owner at Dam 6. Motion carried unanimously.

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D.3 Consider authorizing the Board President to execute an Interlocal Agreement (ILA) with City of Cedar Park regarding cost sharing for the Block House Creek Bond Project.

No action taken.

D.4 Consider authorizing the Board President to execute the Agreement for consulting services with Mercury Public Affairs.

Motion by President Freeman, second by Vice Treasurer Brill authorizing the execution of the agreement with Mercury Public Affairs. Motion carried unanimously. Parker McCollough was present and advised he would have the signed copy to the District within the week.

D.5 Consider authorizing the Board President to execute a minor amendment to the General Manager's Employment Agreement.

Motion by Vice Treasurer Brill, second by Vice President Clawson authorizing the execution of a minor amendment to the General Manager's Employment Agreement. Motion carried unanimously.

PRESENTATIONS AND REPORTS:

E.1 Discussion regarding the Draft FY2022 Budget and Proposed 2021 Tax Rate.

E.2 General Manager's Report providing updates on various O&M and CIP activities.

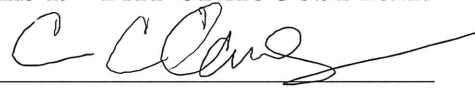
ADJOURNMENT. There being no further business, the meeting was adjourned at 5:30 p.m.

DATED AT ROUND ROCK, TEXAS ON THIS 19th DAY OF AUGUST 2021.

ATTEST:



Lisa Moravitz, District Clerk



Casey Clawson, Vice President