

UPPER BRUSHY CREEK
WATER CONTROL AND IMPROVEMENT DISTRICT
~~460 TEXAS AVENUE, ROUND ROCK, TX 78664~~[#]
REGULAR BOARD MEETING MINUTES
October 15, 2020

#Pursuant to the March 16, 2020 proclamation issued by Governor Abbott, this meeting was held by videoconference in order to advance the public health goal of limiting face-to-face meetings to slow the spread of COVID-19. The Board of Directors attended the meeting via video conference.

This meeting was able to be viewed live via Zoom. Members of the public that wished to speak during citizen communication were able to register ahead of time via the link provided on the meeting agenda.

CALL TO ORDER: The Regular meeting was called to order at 4:00 p.m. by President Mike Freeman and he announced a quorum was present.

DIRECTORS PRESENT: Mike Freeman, President; Casey Clawson (Late Arrival), Vice President; Kathy Cook, Vice Treasurer; and Jeremiah D. Williams, Secretary

STAFF PRESENT: Alysha Girard, General Manager; Lisa Moravitz District Clerk; Gregor Forbes, Manager Capital Improvement Programs; District Counsel, Charlie Crossfield; and Tiffany White, Executive Assistant

CITIZEN COMMUNICATIONS: No input received.

CONSENT AGENDA:

- C.1 Consider approval of the Minutes for September 17, 2020 Regular Meeting.
- C.2 Consider approval of the Monthly Financial Statements for September 2020.
- C.3 Consider approval of the FY20 4th Quarter Investment Report.
- C.4 Acknowledge the Resignation of Board Member Miguel Villarreal.

Motion by Vice Treasurer Cook, seconded by Secretary Williams to approve the consent agenda as presented. Motion carried. Ayes: 3 Nays: 0 Motion carried.

ACTION ITEMS:

- D.1 Consider authorizing the Board President to execute a Development Agreement with Lennar Homes of Texas Land and Construction, Ltd. regarding the proposed residential project at Devine Lake (Dam 1).

Motion by Secretary Williams, second by Vice President Clawson authorizing the Board President to execute a Development Agreement with Lennar Homes of Texas Land and Construction, Ltd. Motion carried unanimously.

- D.2 Consider adoption of the FY21 Meeting and Holiday Calendar.

Motion by Vice President Clawson, second by Vice Treasurer Cook to approve the FY21 Meeting and Holiday Schedule. Motion carried unanimously.

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PRESENTATIONS AND REPORTS:

E.1 Monthly Report from Mercury Public Affairs.

Parker McCollough, Senior Vice President of Mercury was present to provide an update on efforts to engage local and area officials regarding opportunities and issues that impact the District's ability to serve the public.

E.2 General Manager's Report.

- A review of the Capital Improvements Report and the Permit Status Report was provided.

F. EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TITLE 5, TEXAS GOVERNMENT CODE. The board retired into executive session at 4:31 pm.

F.1 Executive session as authorized by §551.074 (Personnel Matters) related to the deliberation regarding personnel matters, specifically the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

- a. Evaluation of General Manager

G. RECONVENE TO OPEN SESSION TO TAKE ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION. The Board reconvened at 4:43 pm.

G.1 Discuss and consider action related to items listed under F above.

Motion by President Freeman, second by Vice President Clawson authorizing \$4,500 incentive pay to the General Manager following a favorable performance evaluation. Ayes: 3 Nays: 1 – Cook. Motion carried.

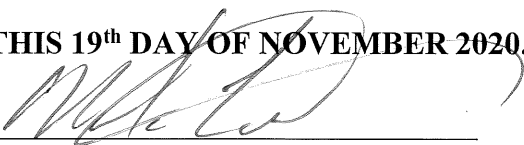
ADJOURNMENT. There being no further business, the meeting was adjourned at 4:45 p.m.

DATED AT ROUND ROCK, TEXAS ON THIS 19th DAY OF NOVEMBER 2020.

ATTEST:



Lisa Moravitz, District Clerk



Mike Freeman, President